Heramba Chandra College

Affiliated to the University of Calcutta
NAAC Accredited with B++ (3rd Cycle)

श्रद्धावान् लभते ज्ञानम्

No: HCC/Adm./PDV/2025-7

Date: 07.09.2025

PHYSICAL DOCUMENT VERIFICATION SCHEDULE FOR B.A./B.SC./B. COM. (4 YEARS) & B.COM. GENERAL (3 YEARS) CANDIDATES WHO MISSED VERIFICATION ON 06.09.2025

This is to inform all concerned that the admitted students of B.A./B.Sc. (4 Years) and B.Com. General (3 Years) who missed the verification on 06.09.2025 due to unavoidable circumstances are requested to appear for physical document verification as per the following schedule:

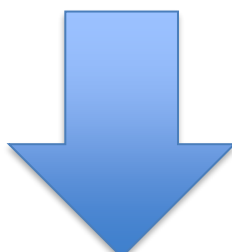| Subject/Course	Date of Verification	Time of Reporting	Time of Verification	Room No.
Bengali (Hons.) 4 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10
Economics (Hons.) 4 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10
Education (Hons.) 4 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10
English (Hons.) 4 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10
Geography (Hons.) 4 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10
History (Hons.) 4 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10
Political Science (Hons.) 4 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10
B. Com. (General) Multidisciplinary 3 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10
B. Com. (Hons) 4 Years	09.09.2025	12:30 PM	12:30 PM TO 2:00 PM	10

All concerned are requested to strictly adhere to the above schedule. The 9th is the last date for admission verification for students admitted in the upgradation round; failure to complete verification by this date will lead to cancellation of admission at our college

KINDLY CHECK THE SERIAL NUMBER ENCLOSED WITH THE PREVIOUS NOTICE DATED 01.09.2025 AND INFORM THE TEACHER/VERIFIER PRESENT IN THE ROOM TO MARK YOUR ATTENDANCE.

Principal
Heramba Chandra College
Kolkata-700 029

DOCUMENTS REQUIRED

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DOCUMENTS REQUIRED FOR PHYSICAL VERIFICATION

All admitted candidates are hereby informed that the following original documents must be produced during the physical verification of documents, along with the specified number of photocopies:

1. **Provisional Admission Confirmation Certificate** (Colour print on A4 bond paper)
2. **Provisional Admission Receipt** (Colour print on A4 bond paper)
3. **Application form** (Colour print on A4 bond paper)
4. **Class X / Madhyamik Admit Card** – 1 photocopy
5. **Class XII Marksheet** – 1 photocopy
6. **Class X / Madhyamik Marksheet** – 1 photocopy
7. **Category Certificate** (if applicable) – 1 photocopy
8. **PWD Certificate** (if applicable) – 1 photocopy
9. **Identity Proof** (Aadhar / Driving Licence / Passport) – 1 photocopy
10. **Two recent colour passport-size photographs**

Principal
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Kolkata-700 029